

Paper ID & Roll No. to be filled in your Answer Book

Roll No.

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B.Tech. I Sem. Examination 2012-13

Basic Technical Communication

Time : Three Hours]

[Max. Marks : 50

NOTE: Attempt ALL the questions.

1. Attempt any four from following [2.5×4=10 Marks]

- a) Communication Process
- b) Formal Letter
- c) Importance of Reading Skills
- d) Organ of Speech
- e) Types of Writing Skills
- f) Verbal Communication

2. Attempt any two from following [5×2=10 Marks]

- a) Discuss the process of communication

b) Define Verbal and Non-Verbal communication

c) State the importance of communication.

3. Attempt any two from following [5×2=10 Marks]

a) Discuss the types of reading skills.

b) What are the methods of improving reading skills?

c) Define the paragraph and its requirements.

4. Attempt any two from following. [5×2=10 Marks]

a) State the importance and objectives of Writing Skills.

b) Discuss the Letter Writing.

c) Define the process of Listening.

5. Attempt any two from following. [5×2=10 Marks]

a) Define the mechanism of speech.

b) State the importance of speaking skills

c) Discuss the classification of English sounds.

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